

5C Chan Ka Shun

Topic: Your school is holding a Job Search Workshop to help graduates find jobs. Complete the following sections of the information poster to promote the event and encourage students to take part.

Job Search Workshop

The one-day workshop is a collaborative effort between the careers team of our school and the Student Union.

Saturday, 3rd June 2018

Facilitators: Mrs. L. Lee, Mr. A. Mok

Purpose of the workshop

Our School is holding a Job Search Workshop to help graduates find jobs. We would like to invite the F.6 students to join this. In this one-day workshop, we can teach you how to find jobs easily, how to look for a job or what is the difficulty of finding a job. Some of you may be confused about what kind of job you are suitable for. Luckily, we will have some information and some quizzes for you. We would like to help you to have a better future and we encourage both of you to join this.

Specific help for graduates at the workshop

To find a job, you will have an interview and we know it is difficulty for you to let your boss know that you are the best one for him to choose. First, we will ask your school to print out the awards and your academic results you have got before. Next, we will teach you how to write down your working experience. Then, we will invite five psychologists to have a quiz for you to know more about yourself such as your ability and your character. Finally, your resume will be done.