



Letter to Parents No.5 – 2019/20

Dear Parents/ Guardians:

**2019/20 September Notice (2)**

To have a better understanding of our school's measures and facilitate home-school co-operation, parents may read the following circulars in detail.

- a. 1<sup>st</sup> Term Uniform Test
- b. Regulations for Uniform Test
- c. 1<sup>st</sup> Term Uniform Test Timetable
- d. S1 Parents' Day & Annual General Meeting of Parent-Teacher Association (2019/20)
- e. Healthy School Programme: Freshmen Day Camp (Applicable to S1 students)
- f. Badminton PE Lessons for S3 girls (Applicable to S3 girls)
- g. Tennis PE Lessons for S5 (Applicable to S5 students)

The reply slip should be duly completed and returned to the Class Teacher on or before 27.9.2019 (Friday).

Yours faithfully,



IU Kok-Kin  
Principal

The notice will be uploaded to our school website for your reference.

25.9.2019

### **a. 1<sup>st</sup> Term Uniform Test**

1. The 1<sup>st</sup> Term Uniform Test (“UT”) will take place from 30.10.2019 (Wednesday) to 5.11.2019 (Tuesday). Please refer to the attachments for the regulations and timetable of the 1<sup>st</sup> UT.
2. The test content will be uploaded to our school website on 18.10.2019 (Friday). (YLPSS Home/Administration/Academic/Test Content)
3. During the UT period, the starting time of school is still 8:15a.m.. The tests will take place from 8:20a.m. to 9:50a.m.. After the tests, normal lesson time resumes from 10:05 a.m..
4. In no circumstance will the school arrange another uniform test for absentees. Absentees without pre-approved or acceptable reasons will receive zero mark for the paper for which they are absent. An assessed mark will be given in the following situations:
  - (i) Students are absent due to sickness supported by a **doctor’s medical certificate**;
  - (ii) Students are caught in unexpected situations proven by **certified documents or approved by the school**.

This assessed mark is calculated based on the student’s performance in their tests and daily homework. The final uniform test mark for the missed paper will be 70% of the assessed mark.

5. If the Education Bureau has announced the suspension of schools due to adverse weather conditions, such as tropical cyclone, heavy rainstorm, or any other reasons, the tests on that day will be postponed. The subsequent tests timetable will remain unchanged.
6. Term results of each subject will be calculated based on the Half-yearly Examination (80%) and the 1<sup>st</sup> Term Uniform Test & continuous assessments (20%). Parents should be aware of the ratio and encourage students to revise for the tests in advance.

Should you have any queries, please contact Ms. LO Wai-yin or Ms. NGAI Hung-ying at 24762357.

### **b. Regulations for Uniform Test**

1. Students are advised to arrive at the Test Centre at least 10 minutes before the commencement of a test.
2. In normal circumstances, students who arrive 15 minutes after the start of the test may not be permitted to sit for the test. Latecomers will not be given extra time.
3. After entering the Test Centre, students should take their pre-assigned seats or seats assigned by the invigilators.
4. All books, notes and reference materials should be put in the place as instructed by the invigilators.
5. In the Test Centre, students should remain silent at all times and follow the instructions given by the invigilators.
6. Students are not allowed to leave early for any test papers.
7. Students are not allowed to take away any test materials, including multiple-choice answer sheets, answer sheets, supplementary answer sheets or rough worksheets (both used or blank).
8. If found cheating, the student will receive zero mark for the paper and will be subject to disciplinary action.
9. After the “time is up” announcement is made, students must stop writing.
10. Students should raise their hands to draw the attention of the invigilators if they have a question or need any assistance.

**c. 1<sup>st</sup> Term Uniform Test Timetable**

Form	Time	30.10.2019	31.10.2019	1.11.2019	4.11.2019	5.11.2019
		Wednesday	Thursday	Friday	Monday	Tuesday
S1	8:20-9:05	Chinese Language	Normal Lesson	Mathematics	English Language	Life & Society
	9:05-9:50	History		Geography	Chinese History	Science
S2	8:20-9:05	English Language	Normal Lesson	History	Chinese Language	Mathematics
	9:05-9:50	Chinese History		Life & Society	Geography	Science
S3	8:20-9:05	Mathematics	Life & Society	Physics	Chinese Language	English Language
	9:05-9:50	Chinese History	Geography	Biology	Chemistry	History
S4	8:20-9:05	Chinese Language	Normal Lesson	Liberal Studies	English Language (Hall)	Mathematics
	9:05-9:50					
S5	8:20-9:05	Liberal Studies	Normal Lesson	English Language (Hall)	Mathematics	Chinese Language
	9:05-9:50					
S6	8:20-9:05	Chinese Language (Hall)	Normal Lesson	Mathematics	Liberal Studies	English Language (Hall)
	9:05-9:50					

#### **d. S1 Parents' Day & Annual General Meeting of Parent-Teacher Association (2019/20)**

To facilitate good communication between parents and the school, the S1 Parents' Day & the Annual General Meeting of our Parent-Teacher Association will take place on 11.10.2019 (Friday) from 4:30 p.m. to 7:00 p.m.

Details are as follows:

Time	Procedures
4:30 p.m. – 4:45 p.m.	Registration
4:45 p.m. – 5:30 p.m.	The Annual General Meeting of our Parent-Teacher Association (PTA), election of committee members & election of parent representatives of the School Management Committee (SMC) (Please refer to Parent-Teacher Association Notice No.002 for details)
5:30 p.m. – 6:10 p.m.	S1 Parents' Day (Sharing from senior students and briefing on Healthy School Programme)
After the meeting & briefing (6:10p.m. – 7:00p.m.)	The Parent-Teacher meeting (Light refreshment will be served)

The reply slip should be duly completed and returned to the Class Teacher on or before 27.9.2019 (Friday). Should you have any queries, please contact Mr. CHIN Hok-mo or Mr. YEUNG Wai-cheung at 24762357.

#### **e. Healthy School Programme: Freshmen Day Camp (Applicable to S1 students)**

The Friends of Scouting – Tune In Family and Youth Centre and our school have co-organized the “Freshmen Day Camp”, aiming to help S1 students build up a new social network, increase their abilities to overcome adversity and fit in to a brand-new campus life through a series of adventure-based and problem-solving activities.

Details are as follows:

Date:	12.10.2019 (Saturday)
Time:	9:00 a.m. - 5:00 p.m.
Gathering Time and Place:	8:45 a.m. in homerooms
Dismissing Time and Place:	5:00 p.m. at school
Venue:	Hong Kong Baptist Assembly (88 Ping Che Rd, Fanling)
Target:	S1 Students
Teachers In Charge :	Mr. KAM Hon-kit, Ms. LAU Chui-ling, Mr. KUNG Sui-hang, Ms. LEE Pui-ling(a.m.), Ms. LEE Mei-shan(p.m.) and 5 social workers from the Friends of Scouting
Dress Code:	Proper school P.E. uniform
Pre-camp Remarks:	1. Bring your own water bottle and enough water. 2. Bring necessary personal medicines and a towel. 3. Take care of your personal valuables (e.g. wallet, octopus card and smart phone) while no phone is allowed during the activity. 4. Inform teachers and social workers immediately when feeling unwell.

The reply slip should be duly completed and returned to the Class Teacher on or before 27.9.2019 (Friday). If students have any health condition, please submit the supporting medical documents together with the reply slip. If the activity is cancelled under different inclement weather conditions, teacher-in-charge will let students return home as soon as possible under safe conditions.

Should you have any queries, please contact Ms. LEE Pui-ling or Ms. LAU Chui-ling at 24762357.

#### **f. Badminton PE Lessons for S3 girls (Applicable to S3 girls)**

To provide diverse learning opportunities, badminton classes will be arranged for S3 girls. Details are as follows:

Class	Dates of Badminton Class	Gathering Time	Dismissing Time	Gathering Place	Dismissing Place
3B & 3D girls	9/10, 13/11, 20/11, 19/2, 11/3, 1/4, 6/5 (Wednesday)	2:35 p.m.	4:00 p.m.	School Playground	Yuen Long Sport Centre (52 Ma Tin Road, Yuen Long)

Remarks :

1. Students should wear proper school P.E. uniform.
2. Students have to pay their own transport fare.
3. If perfects have duties that day, please swap the duties with other students in advance.
4. If students cannot take part in the badminton training, they have to hand in a parent letter and go to the venue to observe the training class.
5. If the event is cancelled due to bad weather, the teacher-in-charge will let students return school under safe conditions as soon as possible.
6. Should you have any queries, please contact Ms. LEE Mei-Shan at 24762357.

#### **g. Tennis PE Lessons for S5 (Applicable to S5 students)**

To provide diverse learning opportunities, tennis classes will be arranged for S5 students. Details are as follows:

Class	Dates of Tennis Class	Gathering Time	Dismissing Time	Gathering Place	Dismissing Place
5A & 5B boys	4/11, 11/11, 18/11, 25/11 (Monday)	11:15 a.m.	12:40 p.m.	School Playground	Sai Ching Street Tennis Courts
5C & 5D boys	7/11, 14/11, 21/11, 28/11 (Thursday)				
5A & 5B girls	2/12, 2/3, 9/3, 23/3 (Monday)				
5C & 5D girls	5/12, 5/3, 19/3, 26/3 (Thursday)				

Remarks :

1. Students should wear proper school P.E. uniform.
2. Students have to pay their own transport fare.
3. If perfects have duties that day, please swap the duties with other students in advance.
4. If students cannot take part in the tennis training, they have to hand in a parent letter and go to the venue to observe the training class.
5. If the event is cancelled due to bad weather, the teacher-in-charge will let students return school under safe conditions as soon as possible.
6. Enquiry number of Sai Ching Street Tennis Courts is 2478 3345.
7. Should you have any queries, please contact Ms. LEE Mei-Shan at 24762357.



Letter to Parents No.5 – 2019/20

Reply Slip

To the Principal of Yuen Long Public Secondary School:

i) I, the parent/ guardian of \_\_\_\_\_ ( \_\_\_\_\_ class)( \_\_\_\_\_ class no.), acknowledge the receipt of the following circulars:

- a. 1<sup>st</sup> Term Uniform Test
- b. Regulations for Uniform Test
- c. 1<sup>st</sup> Term Uniform Test Timetable
- d. S1 Parents' Day & Annual General Meeting of Parent-Teacher Association (2019/20)
- e. Healthy School Programme: Freshmen Day Camp (Applicable to S1 students)
- f. Badminton PE Lessons for S3 girls (Applicable to S3 girls)
- g. Tennis PE Lessons for S5 (Applicable to S5 students)

ii)

**S1 Parents' Day & Annual General Meeting of Parent-Teacher Association (2019/20)**

- \*  will attend S1 Parents' Day & Annual General Meeting of PTA (2019/20).
- I  will not attend S1 Parents' Day or Annual General Meeting of PTA (2019/20).
- will attend Annual General Meeting of PTA (2019/20).

iii)

**Healthy School Programme: Freshmen Day Camp (Applicable to S1 students)**

- \*  allow my child to attend Freshmen Day Camp dated 12.10.2019 (Saturday).
- I  do not allow my child to attend Freshmen Day Camp, and will provide a parent letter and a medical certificate to the class teacher.
- Not Applicable.

iv)

**Badminton PE Lessons for S3 girls (Applicable to S3 girls)**

- \*  allow my child to attend the above lessons.
- I  do not allow my child to attend the above lessons, and will provide a parent letter and a medical certificate to the class teacher.
- Not Applicable.

v)

**Tennis PE Lessons for S5 (Applicable to S5 students)**

- \*  allow my child to attend the above lessons.
- I  do not allow my child to attend the above lessons, and will provide a parent letter and a medical certificate to the class teacher.
- Not Applicable.

Signature of Parent/Guardian : \_\_\_\_\_

Name of Parent/Guardian: \_\_\_\_\_

\_\_\_\_\_.9.2019

\* Please put a ✓ in the appropriate



敬啟者：

**2019/20 學年九月份學校安排須知 (二)**

為讓家長更了解學校各項措施及促進家校合作，請家長詳閱下列通告：

- a. 上學期統一測驗
- b. 統一測驗守則
- c. 上學期統一測驗時間表
- d. 中一家長日暨家長教師聯誼會 (2019/20) 周年大會
- e. 「健康校園」計劃—中一適應日營 (中一適用)
- f. 中三女子羽毛球課 (中三女生適用)
- g. 中五網球課 (中五適用)

請家長填妥《家長綜合回條》，並著 貴子弟於 2019 年 9 月 27 日 (星期五) 或以前交予班主任。

此致

各位家長



元朗公立中學校長

余國健謹啟

上述通告將上載至本校網頁，歡迎家長瀏覽。

2019 年 9 月 25 日

### a. 上學期統一測驗

1. 上學期統一測驗（下稱統測）將於10月30日（星期三）至11月5日（星期二）舉行。隨函附上「統一測驗守則」及「上學期統一測驗時間表」以供垂覽。
2. 各科統測範圍將於10月18日（星期五）上載學校網頁。  
(YLPSS Home/Administration/Academic/Test Content)
3. 統測期間，上學時間仍是上午8:15，測驗節時間由上午8:20至9:50。測驗後，上午10:05開始上第三節課，其餘上課時間仍按正常時間表進行。
4. 學生必須出席所編定科目的統一測驗。若學生缺席統測，在任何情況下，校方皆不設補測。若無校方可接納的原因，缺測科目試卷為「零」分。如遇以下情況可向校方申請缺考評估：
  - (1) 學生因病缺席，並能出示認可醫生所發出的病假證明文件；
  - (2) 學生遇突發事件，並能出示有效的證明文件，或提供獲本校接納的詳情。經校方接納，科任老師將按該生日常課業表現給予評估分數，缺考得分為評估分數之70%。
5. 統測期間，如因颱風、暴雨或其他因素而教育局宣佈停課，當天的測驗將另訂日期補測，往後的測驗則依照原定日期及時間舉行。
6. 本學期學科成績計算方法為考試分數佔80%，統測及持續評估成績佔20%。請家長留意及督促子女溫習，爭取佳績。

如有查詢，請致電24762357與盧惠燕老師或倪紅英老師聯絡。

### b. 統一測驗守則

1. 學生須於開始測驗前最少10分鐘到達試場應試。
2. 除特殊情形外，學生遲到逾15分鐘，則有被取消該科測驗資格之虞。遲到學生將不獲額外測驗時間。
3. 學生必須坐於指定之座位應考，或聽從監考老師的指示就座。
4. 學生必須把書籍、筆記、抄本等安放在監考老師指定的地方。
5. 在試場內，不論何時，學生須保持肅靜，並聽從監考老師的指示。
6. 在開考後，學生不得離開試場，直至測驗終結。
7. 學生絕對禁止將試場供應之物品，如多項選擇試題紙、答案紙、補充答題紙等攜離試場（不論書寫與否，亦須一併交回）。
8. 若同學在統測時作弊，除該考卷獲評為「零」分外，還須接受紀律處分。
9. 監考老師宣佈測驗終結後，各學生不得繼續作答。
10. 學生在測驗時遇到任何問題，請舉手向監考老師示意，尋求協助。



c. 上學期統一測驗時間表

級別	時間	10月30日	10月31日	11月1日	11月4日	11月5日
		星期三	星期四	星期五	星期一	星期二
中一	8:20-9:05	中文	照正常課堂 安排	數學	英文	生活與 社會
	9:05-9:50	歷史		地理	中史	科學
中二	8:20-9:05	英文	照正常課堂 安排	歷史	中文	數學
	9:05-9:50	中史		生活與 社會	地理	科學
中三	8:20-9:05	數學	生活與 社會	物理	中文	英文
	9:05-9:50	中史	地理	生物	化學	歷史
中四	8:20-9:05	中文	照正常課堂 安排	通識	英文 (禮堂)	數學
	9:05-9:50					
中五	8:20-9:05	通識	照正常課堂 安排	英文 (禮堂)	數學	中文
	9:05-9:50					
中六	8:20-9:05	中文 (禮堂)	照正常課堂 安排	數學	通識	英文 (禮堂)
	9:05-9:50					

#### d. 中一家長日暨家長教師聯誼會 (2019/20) 周年大會

本校定於 2019 年 10 月 11 日 (星期五) 下午 4:30 至 7:00, 在學校禮堂舉行本學年中一家長日暨家長教師聯誼會周年大會, 藉以增進家長和校方的了解, 共同協助 貴子弟在學業及德育方面的發展。茲隨函附上當日程序表以作參考, 敬請撥冗參加。

時間	程序及內容
下午 4:30 – 4:45	登記
下午 4:45 – 5:30	家長教師聯誼會周年大會、家長委員選舉及校管會家長代表選舉 (詳情請參閱家長教師聯誼會通告編號 002)
下午 5:30 – 6:10	中一家長日 (由師兄師姐分享成功經驗, 以及簡述健康校園計劃)
緊接會員大會及 專題講座 (下午 6:10 – 7:00)	家長及班主任、老師座談會 (薄備茶點招待)

煩請填妥回條, 於 9 月 27 日 (星期五) 或以前交予班主任。  
如有查詢, 請致電 24762357 與錢學武老師或楊偉祥老師聯絡。

#### e. 「健康校園」計劃—中一適應日營 (中一適用)

學校與童軍知友社童軍家庭及青少年服務計劃聯合舉辦「中一適應日營」, 旨在透過共同經驗歷奇活動, 幫助中一學生建立學生的朋輩網絡, 並藉著正面的解難經驗, 提昇學生面對逆境的能力, 協助同學適應中一生活。

活動詳情如下:

日期:	10 月 12 日 (星期六)
時間:	上午 9:00 – 下午 5:00
集合時間及地點:	上午 8:45 學校課室
解散時間及地點:	下午 5:00 學校
活動地點:	香港浸會園 (粉嶺坪輦路 88 號)
對象:	全級中一學生
帶隊老師:	甘漢傑老師、劉翠翎老師、龔瑞恆老師、李佩玲老師 (上午)、李美嫻老師 (下午) 及 5 名童軍之友社社工
服飾要求:	整齊學校運動服及運動鞋
入營準備及須知:	1. 帶備個人水樽及足夠的飲用水 2. 帶備有需要的個人藥物及毛巾抹汗 3. 個人的貴重物品 (如銀包、八達通、手提電話等) 必須自行看管, 惟活動進行期間不得使用手提電話 4. 若有身體不適者, 請立即通知老師及社工

請填妥回條, 於 9 月 27 日 (星期五) 或以前交予班主任; 如 貴子弟有任何已知疾病或正接受任何醫療, 請一併聲明。假若當天天氣臨時變壞以致活動需要取消, 負責老師將在安全情況下安排學生儘快回家。

如有查詢, 請致電 24762357 與李佩玲老師或劉翠翎老師聯絡。

f. 中三女子羽毛球課（中三女生適用）

為了提供多元化學習機會，本校特為中三學生安排羽毛球課，詳情如下：

班別	羽毛球課日期	集合時間	解散時間	集會地點	解散地點
3B 及 3D 女生	10月9日、 11月13、20日、 2月19日、 3月11日、 4月1日及 5月6日 (星期三)	下午 2:35	下午 4:00	學校操場	元朗體育館 (元朗馬田路 52 號)

備註：

1. 學生須穿著整齊體育服；
2. 學生須自備車費前往活動地點；
3. 如須於羽毛球課當天當值的領袖生，請自行安排與其他同學對調當值日期；
4. 如學生未能參與羽毛球課，必須遞交家長信並前往活動地點觀課；
5. 假若活動當日天氣變壞，以致活動需要取消，領隊教師將在安全情況下安排學生儘快回校；
6. 如有查詢，請致電 24762357 與李美嫻老師聯絡。

g. 中五網球課（中五適用）

為了提供多元化學習機會，本校特為中五學生安排網球課，詳情如下：

班別	網球課日期	集合時間	解散時間	集會地點	解散地點
5A 及 5B 男生	11月4、11、18及25日 (星期一)	上午 11:15	下午 12:40	學校操場	元朗西菁街 網球場
5C 及 5D 男生	11月7、14、21及28日 (星期四)				
5A 及 5B 女生	12月2日、 3月2、9、23日 (星期一)				
5C 及 5D 女生	12月5日、 3月5、19、26日 (星期四)				

備註：

1. 學生須穿著整齊體育服；
2. 學生須自備車費前往活動地點；
3. 如須於網球課當天當值的領袖生，請自行安排與其他同學對調當值日期；
4. 如學生未能參與網球課，必須遞交家長信並前往活動地點觀課；
5. 假若活動當日天氣變壞，以致活動需要取消，領隊教師將在安全情況下安排學生儘快回校；
6. 元朗元朗西菁街網球場查詢電話：24783345；
7. 如有查詢，請致電 24762357 與李美嫻老師聯絡。



家長通函第 5 號 – 2019/20

家長綜合回條

敬覆者：

**甲部.** 本人為 \_\_\_\_\_ ( \_\_\_\_\_ 班) ( \_\_\_\_\_ 號) 之家長，已知悉下列通告：

- a. 上學期統一測驗
- b. 統一測驗守則
- c. 上學期統一測驗時間表
- d. 中一家長日暨家長教師聯誼會 (2019/20) 周年大會
- e. 「健康校園」計劃—中一適應日營 (中一適用)
- f. 中三女子羽毛球課 (中三女生適用)
- g. 中五網球課 (中五適用)

**乙部.**

中一家長日暨家長教師聯誼會 (2019/20) 周年大會

- 本人  應邀參與 貴校舉辦的中一家長日暨家長教師聯誼會 (2019/20) 周年大會。  
 未克參與 貴校舉辦的中一家長日暨家長教師聯誼會 (2019/20) 周年大會。  
 將會參與 貴校舉辦的家長教師聯誼會 (2019/20) 周年大會。

**丙部.**

「健康校園」計劃—中一適應日營 (中一適用)

- 本人  同意敝子弟健康良好，可參與貴校於 10 月 12 日 (星期六) 舉行之「中一適應日營」。  
 不同意敝子弟參與，並附上家長信及附頁所載之疾病／醫藥治療／醫生證明予班主任。  
 不適用

**丁部.**

中三女子羽毛球課 (中三女生適用)

- 本人  同意敝子弟參與以上課堂。  
 不同意敝子弟參與，並附上家長信及附頁所載之疾病／醫藥治療／醫生證明予班主任。  
 不適用

**戊部.**

中五網球課 (中五適用)

- 本人  同意敝子弟參與以上課堂。  
 不同意敝子弟參與，並附上家長信及附頁所載之疾病／醫藥治療／醫生證明予班主任。  
 不適用

此覆  
元朗公立中學校長

家長簽署： \_\_\_\_\_

家長姓名： \_\_\_\_\_

2019 年 9 月 \_\_\_\_\_ 日

\* 請於適當  填上